



Center for Integrated Training & Education  
1-877-922-2483  
www.citeonline.com

# INCITE

The Newsletter for Administration Students

May 2021

## SPRING/SUMMER 2021 MASTER'S INFORMATION

### EDA 500/595 - ONLINE Option I

EDA 500: May 15, 22; June 12; July 10; August 14  
EDA 595: August 28

### EDA 500/595 - ONLINE Option II

EDA 500: May 22; June 5, 26; July 10, 24  
EDA 595: August 7

**CLASS IS FULL, please email Diane at: [diane@citeonline.com](mailto:diane@citeonline.com) to be put on wait list**

## SUMMER SDL SCHEDULE ON PAGE TWO

### MAY 2021 INTERNSHIP SEMINARS

All students must attend 7 seminars - one term internship students must attend 4 seminars.

**PLEASE NOTE: YOU WILL NOT RECEIVE CREDIT FOR SEMINARS UNTIL AFTER YOU HAVE ATTENDED THE ORIENTATION**

Topic 1: **Building Trust In Your Community Around School Financial Issues**

Presenter: **Dr. John Jangl**

Dates: ~~Thursday, May 6th~~ **OR** ~~Thursday, May 13th~~ Time: **5:30-7:30 PM**  
**CLOSED** **CLOSED**

Topic 2: **Co-Teaching**

Presenter: **Dr. Ellen Margolin**

Dates: **Wednesday, May 5th** **OR** **Tuesday, May 11th** **OR** **Wednesday, May 19th** Time: **5:30-7:30 PM**

Topic 3: **Avoiding Sexual Harassment Liability - An Administrator's Responsibility To Train Staff**

Presenter: **Katie Raab**

Dates: ~~Monday, May 17th~~ **OR** **Wednesday, May 26th** **OR** **Thursday, May 27th** Time: **5:30-7:30 PM**  
**CLOSED**

### SEMINARS WILL BE HELD ONLINE UNTIL FURTHER NOTICE

**Webcam required for all online seminars. A link will be sent the day of the seminar.  
Please be sure to check your spam folder if you did not receive the link.**

**\*\*\*EMAIL [TOM@CITEONLINE.COM](mailto:TOM@CITEONLINE.COM) TO BE PUT ON THE WAITING LIST FOR CLOSED SEMINARS\*\*\***

### PRE-REGISTRATION FOR SEMINARS IS REQUIRED - LIMITED SPACE

To register, please go to [www.citeonline.com](http://www.citeonline.com), click on current students,  
then click on administration program.

**PLEASE NOTE: You MUST be on time for seminars or you will not receive credit.**

# SUMMER 2021 SDL COURSE SCHEDULE

Course	Dates	Location	Students	Instructor
EDA 601/602 Combined	July 20, 21, 22, 27, 28, 29; August 10, 11, 12, 17	ONLINE (BK)	Cohorts 1-62	B. Gassaway <b>CLOSED</b>
EDA 601/602 Combined	July 20, 21, 22, 27, 28, 29; August 10, 11, 12, 17	ONLINE (LI)	Cohorts 1-62	T. Lisante <b>CLOSED</b>
EDA 601/602 Combined	July 20, 21, 22, 27, 28, 29; August 10, 11, 12, 17	ONLINE (SC)	Cohorts 1-62	M. Cartisano <b>CLOSED</b>
EDA 601/602 Combined	July 20, 21, 22, 27, 28, 29; August 10, 11, 17, 18	ONLINE (NS)	Cohorts 1-62	H. Cheliotos <b>CLOSED</b>
EDA 601/602 Combined	July 20, 21, 22, 27, 28, 29; August 9, 10, 11, 12	ONLINE (NY)	Cohorts 1-62	R. Hawkins

**\*\*\*PLEASE NOTE: HELEN CHELIOTES AND DR. HAWKINS' DATES ARE SLIGHTLY DIFFERENT FROM THE OTHERS\*\*\***

**PLEASE NOTE:** Classes will remain online at least through 8/31/21.

**\*\*\*EMAIL TOM@CITEONLINE.COM TO BE PUT ON THE WAITING LIST FOR CLOSED CLASSES\*\*\***

**To register: go to [www.citeonline.com](http://www.citeonline.com), click on current students, then click on administration program.**

## Internship Payment Information - Cohort 61

**PLEASE NOTE:** Payment for EDA 547 is due prior to June 1, 2021.

## NEXT COHORT STARTING JUNE 2021

We will be starting a new Cohort (Cohort 64) in June 2021. The locations will be Brooklyn, Long Island & Westchester. If you have a co-worker or friend who is interested please have them call our office for more information. And don't forget if you recommend someone & they are accepted & begin the program you will receive a \$50 Gift Card!

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**Facebook:** [www.Facebook.com/CITEonline](http://www.Facebook.com/CITEonline)

# SDL COURSE SCHEDULE

SDL CLASSES DO NOT HAVE TO BE TAKEN IN ORDER

**SDL COURSES WILL BE HELD ONLINE UNTIL FURTHER NOTICE**

**Webcam required for all online courses. A link will be sent from your instructor.  
Please be sure to check your spam folder if you did not receive the link.**

Course	Dates	Location	Students	Instructor
<b>EDA 601</b> District Level Leadership	April 24; May 1, 15, 22; June 5	ONLINE (NS)	Cohorts 1-61 <b>CLOSED</b>	H. Cheliotas
<b>EDA 601</b> District Level Leadership	April 24; May 1, 15, 22; June 5	ONLINE (BK)	Cohorts 1-61 <b>CLOSED</b>	B. Gassaway
<b>EDA 601</b> District Level Leadership	April 24; May 1, 15, 22; June 5	ONLINE (LI)	Cohorts 1-61 <b>CLOSED</b>	T. Lisante
<b>EDA 601</b> District Level Leadership	April 24; May 1, 15, 22; June 5	ONLINE (OL)	Cohorts 1-61 <b>CLOSED</b>	C. Russo
<b>EDA 601</b> District Level Leadership	April 24; May 1, 15, 22; June 5	ONLINE (NA)	Cohorts 1-61 <b>CLOSED</b>	K. Cohen-Ames
<b>EDA 601</b> District Level Leadership	April 25; May 2, 16, 23; June 6	ONLINE (SC)	Cohorts 1-61 <b>CLOSED</b>	M. Cartisano <b>***SUNDAYS***</b>
<b>EDA 601</b> District Level Leadership	April 24; May 1, 15, 22; June 5	ONLINE (NY)	Cohorts 1-61 <b>CLOSED</b>	M. De Govia
<b>EDA 602</b> School District Community	June 12, 26; July 10, 17, 24	ONLINE (NS)	Cohorts 1-61 <b>CLOSED</b>	H. Cheliotas
<b>EDA 602</b> School District Community	June 12, 26; July 10, 17, 24	ONLINE (BK)	Cohorts 1-61 <b>CLOSED</b>	B. Gassaway
<b>EDA 602</b> School District Community	June 12, 26; July 10, 17, 24	ONLINE (LI)	Cohorts 1-61 <b>CLOSED</b>	T. Lisante
<b>EDA 602</b> School District Community	June 12, 19, 26; July 10, 17	ONLINE (OL)	Cohorts 1-61 <b>CLOSED</b>	C. Russo
<b>EDA 602</b> School District Community	June 12, 26; July 10, 17, 24	ONLINE (NA)	Cohorts 1-61 <b>CLOSED</b>	K. Cohen-Ames
<b>EDA 602</b> School District Community	June 13, 27; July 11, 18, 25	ONLINE (SC)	Cohorts 1-61 <b>CLOSED</b>	M. Cartisano <b>***SUNDAYS***</b>
<b>EDA 602</b> School District Community	June 12, 26; July 10, 17, 24	ONLINE (NY)	Cohorts 1-61 <b>CLOSED</b>	M. De Govia

**PLEASE NOTE:** Classes will remain online at least through 8/31/21.

**\*\*\*EMAIL TOM@CITEONLINE.COM TO BE PUT ON THE WAITING LIST FOR CLOSED CLASSES\*\*\***

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# SPRING 2021 TEST PREP SESSIONS

Date	Review Content	Focus	Time	Place
4/6/21	School District Leader (SDL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Multiple Choice and Extended Responses</li> </ul> <b>NO SEMINAR CREDIT</b>	5:00-7:00pm <b>CLOSED</b>	ONLINE (Webcam Required)
4/14/21	School District Leader (SDL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Multiple Choice and Extended Responses</li> </ul> <b>NO SEMINAR CREDIT</b>	5:00-7:00pm <b>CLOSED</b>	ONLINE (Webcam Required)
5/4/21	School Building Leader (SBL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm <b>CLOSED</b>	ONLINE (Webcam Required)
5/12/21	School Building Leader (SBL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm	ONLINE (Webcam Required)
5/20/21	School Building Leader (SBL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm	ONLINE (Webcam Required)
5/25/21	School Building Leader (SBL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Selected-Response and Performance Tasks</li> </ul> <b>Mandated Test Prep Counts As <u>One Seminar</u></b>	5:00-8:00pm	ONLINE (Webcam Required)
6/2/21	School District Leader (SDL) Parts I & II	<ul style="list-style-type: none"> <li>• Test Design and Content</li> <li>• Multiple Choice and Extended Responses</li> </ul> <b>NO SEMINAR CREDIT</b>	5:00-7:00pm <b>CLOSED</b>	ONLINE (Webcam Required)

**\*\*\*EMAIL TOM@CITEONLINE.COM TO BE PUT ON THE WAITING LIST FOR CLOSED SEMINARS\*\*\***

**PLEASE NOTE: ONLY ONE TEST PREP WORKSHOP COUNTS TOWARD THE INTERNSHIP REQUIREMENT**

**To register: go to [www.citeonline.com](http://www.citeonline.com), click on current students, then click on administration program.**

**For the most current state exam information, please go to [www.nystce.nesinc.com](http://www.nystce.nesinc.com).**

All students must attend at least one Mandated Test Prep seminar. We strongly recommend participation in the Test Prep session. There is no charge for these sessions. Completion of all SBL and SDL courses is recommended before taking the SDL assessment. Whenever possible, we encourage all students to take Parts One and Two of each assessment on different days.

A minimum enrollment of 10 students is required for the sessions to be offered. The Test Prep sessions will include: highlights of relevant coursework concepts. Use the SBL and SDL New York State Certification Examinations Preparation Guides in constructing narrative responses to content specific issues. You can only attend Test Prep after attending Internship Orientation.

**To actively participate in the course or independently engage in self study students need to download and bring to test prep sessions the SBL/SDL NYSTCE Preparation Guides ([www.nystce.nesinc.com](http://www.nystce.nesinc.com)).**

## Important News from NYSED

**At the March meeting, the Board of Regents adopted a regulatory amendment to create a safety net for the two-part School Building Leader (SBL) Assessment. For the safety net, candidates may take Part One of either the Revised (Sept. 2013) SBL Assessment or Revised (May 2019) SBL Assessment and may take Part Two of either the Revised (Sept. 2013) SBL Assessment or Revised (May 2019) SBL Assessment, until August 31, 2024. The August 31, 2024 date is two years after September 1, 2022, the date by which all SBL programs must be aligned with the PSELs.**