

Name: _____ Date: _____ Cohort # 59

Checklist for Proposal

Your proposal **must** include the following before it is emailed to Mike@citeonline.com:

CHECK HERE:

- 1) Checklist
- 2) Principal Signature on School Letterhead Stationery
- 3) Complete the Internship Application (Found on Page 33)
- 4) Resume
- 5) Philosophy of Education
- 6) Standards
- 7) Benefits to School
- 8) The College of St. Rose Internship Commitment Form
- 9) A List of the Four Courses Completed Before Beginning Internship.

DO NOT SUBMIT PROPOSAL UNLESS ALL PARTS (including Principal's signature) ARE INCLUDED or it will not be read.