**The College of St. Rose Internship Commitment Form**

**Cohort 53**

Welcome to the Internship Proposal Seminar. Tonight you will select the option most suitable to your personal requirements for scheduling your internship. Your option presumes that you have an approved internship proposal.

Cohort 53 has options for starting the internship. The earliest you can **informally** start your internship is March 26, 2018 assuming you have an approved internship proposal. The earliest you can **formally** start your internship is May 21, 2018 which is the Summer semester. Most people will start at this time as it is the quickest path to certification. The earliest an internship can conclude is after two formal semesters unless a one semester internship has been approved. All internships must conclude no later than three successive semesters. Summers for Co 53 are not considered formal semesters unless you specify it in the options available below. You may still informally accumulate hours during the summer depending on your selection and the speed of which you wish to become certified (see p.2 for planning your selection).

Please initial the box of the schedule you wish to enroll in for your Internship and sign below.

Option 1.

I plan on formally starting my internship in the Summer of 2018 beginning **May 21st, 2018**. I understand this would be considered Semester One. The Fall term would begin on **September 1st, 2018** and this would be considered Semester Two. A third semester starting in the Spring, if required, would begin on **January 1, 2019** and does not require an extension or an additional payment. **The third semester is your last semester which would *conclude on May 31, 2019.*** In the unlikely case that a fourth semester is required it must be approved before your third semester expires. The process of which is specified in the Internship Guide on p.100. An additional payment of $950 is required should EDA 548 be approved.

Option 2.

I plan on formally starting my internship beginning in the Fall of 2018 on **September 1, 2018**. I understand this would be considered Semester One. The Spring semester would begin on **January 1st, 2019** and this would be considered Semester Two. A third semester, if required, would begin on **May 22, 2019** and does not require an extension or an additional payment**. The third semester is your last semester which would *conclude on August 31, 2019.*** In the unlikely case that a fourth semester is required it must be approved before your third semester expires. The process of which is specified in the Internship Guide on p.100. An additional payment of $950 is required should EDA 548 be approved.

Option 3.

I plan on formally starting my internship beginning in the Fall of 2018 on **September 1, 2018**. I understand this would be considered Semester One. The Spring semester would begin on **January 1st, 2019** and this would be considered Semester Two. A third semester, if required, would begin on **September 1, 2019** and does not require an extension or an additional payment**. The third semester is your last semester which would *conclude on December 31, 2019.*** In the unlikely case that a fourth semester is required it must be approved before your third semester expires. The process of which is specified in the Internship Guide on p.100. An additional payment of $950 is required should EDA 548 be approved.

All EDA 548 internship extension requests must be endorsed by your College Mentor for MUST go through Dr. Rich Hawkins as outlined in the Internship Handbook, p.100.

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_

**For example:**

**Cohort 53 Planner:**

Began Summer,2018. 4th class concludes on March 25, 2018

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Internship Options | Earliest Informal Start Date | Summer 1&2  2018 | Fall  2018 | Spring 2019 | Summer 1&2  2019 | Fall  2019 | Spring 2019 |
| Option 1 | 3/26/18 | Sem 1 | Sem 2 \* | Sem 3 | EDA 548 \*\* | XXXXXX | XXXXXX |
| Option 2 | 3/26/18 | Free | Sem 1 | Sem 2 \* | Sem 3 | EDA 548 \*\* |  |
| Option 3 | 3/26/18 | Free | Sem 1 | Sem 2 \* | Free | Sem 3 | EDA 548 \*\* |

Notes:

\* denotes the earliest an internship can be completed **without** a one semester internship.

\*\*Remember, if a fourth semester is required, you must follow the process and timelines specified in the Internship Handbook on p.100. Your College Internship Mentor must endorse your extension. Every extension request is viewed holistically; approval for EDA 548 is NOT automatic.

Best of luck on your Internship!